



Last Name: _____ First Name: _____
 Phone #: _____ Email Address: _____
 Company Name: _____

PROJECT LOCATION & JURISDICTION

Project Address: _____
 City: _____ State: _____ Zip Code: _____
 Electric Utility Company: _____
 Permitting Jurisdiction (AHJ): _____
 Type of Stamp Needed? (Select All That Apply): _____ Structural / Civil _____ Electrical

PV EQUIPMENT

Solar Modules
 Inverter Type 1 _____ Inverter Type 2 _____
 Quantity: _____ Quantity: _____
 Manufacturer: _____ Manufacturer: _____
 Model #: _____ Model #: _____
 Inverter Location: _____

PV MOUNTING METHOD

Type: **Roof Mount** (_____ kW)

Roof Material: _____ Tar & Gravel _____ TPO _____ Modify Bitumen _____ Metal _____ EPDM Rubber Membrane _____ Roll Out Comp Shingle
 _____ Other (Please Describe): _____
 Racking Method: _____ Ballast (Flat Roof) _____ Tilt-Up (Flat Roof) _____ Flush-Mount (Pitched Roof)
 Racking Mfr: _____ Racking Model: _____
 Anchor / Flashing Mfr: _____ Anchor / Flashing Model: _____
 PV Array Tilt: _____ PV Array Azimuth: _____

Type: **Carport / Canopy** (_____ kW)

Configuration: _____ Rows x _____ Columns
 Cantilever: _____ Single _____ Double Purlins: _____ "C" _____ "Z" / _____ Single _____ Shared
 Manufacturer: PV Module _____ Portrait _____ Landscape
 Orientation: _____
 Structural Drawing Available: _____ YES _____ NO _____ I DON'T KNOW
 Racking Mfr: _____ Racking Model: _____
 PV Array Tilt: _____ PV Array Azimuth: _____

Type: **Ground Mount** (_____ kW)

Configuration: _____ Rows x _____ Columns Protection Fence Required?: _____ YES _____ NO
 Manufacturer: PV Module _____ Portrait _____ Landscape
 Orientation: _____
 Foundation Type: _____ Concrete Piers _____ Ground Screws (Provide Spec) _____ Other: _____
 Racking Mfr: _____ Racking Model: _____
 Grade / Slope: _____ PV Array Azimuth / Tilt: _____
 Soil Type: _____ Clay _____ Sand _____ Rock _____ Mulch / Vegetation

PV BALANCE OF SYSTEM

Grounding Method: _____ Lay-In Lug _____ WEEB _____ Integrated
 PV Production Meter: _____ YES _____ NO
 PV Production Meter Manufacturer: _____ Model: _____
 Additional Comments: _____

ELECTRICAL SERVICE EQUIPMENT

Main Service Panel

Manufacturer:

Bus Bar Rating:

Main Breaker Rating:

L - L Volts:

L - N Volts:

Grounding Method: _____ Rod _____ Ufer _____ Other

Distance from PV Array (ft.):

PV Interconnection Location (If Different From Main Service Panel)

PV Interconnection Method: _____ Breaker _____ Splice _____ I DON'T KNOW

PV SITE PLANS / PHOTOS

PROVIDE THE FOLLOWING PHOTOS FROM ROOF/SITE

___ Roof Material

___ HVAC

___ Parapet Wall(s)

___ Skylight(s)

___ Roof Vent(s)

___ Panorama

UNDER ROOF

___ Purlins

___ Rafters or Beams

___ Structural Connections

ELECTRICAL / MAIN SERVICE AND SUB PANELS

___ Main & Sub Panel w/ & W/o Cover

___ Close-up of Main & Sub Panel Labels

___ PV Interconnection Point

___ Electric Room Wall / Floor Space

___ Main & Sub Panel Disconnects

___ Generator & Critical Load Panel

___ Electric Room & Name Plate Ratings

___ Branch Breakers and Labels

___ Meter

___ System Ground

ROOF FRAMING SKETCH

PROVIDE AS-BUILT ROOF FRAMING PLANS, OTHERWISE, PLEASE SKTECH BELOW

Please Include:

___ Rafter Size & Spacing

Roof Framing Sketch

___ Rafter Material

___ Support Size & Spacing

ROOF LAYOUT SKETCH

PRINT GOOGLE EARTH / AERIAL AND DESIGNATE THE FOLLOWING

Please Include:

___ PV Module & Inverter Location

___ Electrical Room Location

Roof Layout Sketch

___ Dimension of Roof Perimeter

___ Main Service Panel Location

___ PV Interconnection Location

___ Roof Obstructions Locations